

MODEL

(Fill in the fields below with the necessary information and copy on your company letterhead)

Company name and address in Chinese / 公司中文名稱和地址

The Visa Section
CHINESE CONSULATE

DATE: ___/___/___

INVITATION LETTER

We ___(company full name)___ are pleased to invite (Mr/Mrs) ___(full name)___,
Passport Number ___(passport number)___, ___(male/female), (___/___/___ birth date),
to China for business cooperation as (he/she) is our prospective buyer and we confirm our
formal invitation in (his/her) during the period of ___/___/___ to ___/___/___.

We would be grateful if you could grant a multiple entry visa for future business.

Thank you for your visa approval.

Best regards,



Signature

Name _____

Position: _____

Phone.: +86 (___) _____

e-mail: _____

Company Official Stamp